

AGENDA

COMMITTEE ON JOINT SCHOOL BUILDINGS

September 28, 2004

**School Cmte. Members Herbert,
Beaudry, Cote, Perry, Kelley
Aldermen Roy, Porter, DeVries,
Garrrity, Thibault**

5:00 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman Herbert calls the meeting to order.
2. The Clerk calls the roll.
3. Update on the School Facilities Improvement Project.
4. Request by Committee that the Solicitor's office review the School Construction Change Order Policy recently adopted.
Ladies and Gentlemen, what is your pleasure?
5. If there is no further business, a motion is in order to adjourn.



Monthly Report – September 2004

City of Manchester
Joint School Building Committee Meeting: September 28, 2004
School Facilities Improvement Project

1.0 Budget:

- Budget overview summary attached.

2.0 Schedule:

- Project schedule overview attached.

Activity Summary:

First day of school: September 2, 2004. Central High School exterior wall construction for the building addition is nearing completion with brick work installation ongoing. Courtyard has been partially reopened for student use and circulation. Work continues at the CHS connector and at the new garage entrance. Masonry work continues at Memorial High School, Hillside Middle School and Southside Middle School. Furniture for administrative areas for Hillside Middle School, Southside Middle School and West High School has been installed. Boiler/Heat system startups at Central High School, Memorial High School, West High School, Hillside, Southside, Hallsville, Weston, Webster, The first two schools are nearing substantial completion and final turnover to the City; Jewett Street Elementary School and Smyth Road Elementary School; Gossler Park Elementary School will be shortly thereafter. Summer construction activities are complete at Central High School, West High School, Memorial High School, Hillside Middle School, Parkside Middle School, Webster Elementary School, Hallsville Elementary School, Parker Varney Elementary School, and Highland Goffs Falls Elementary School. There is ongoing contact with local utility companies (Keyspan, PSNH, DPW and Verizon) to coordinate work efforts, shutdowns, etc. There is ongoing contact with local building inspectors and fire department for inspections, etc. There is ongoing contact with school principals for user review/approval of final material color selections and furniture selection (specialty areas, etc.).

3.0 Previous Months Progress (19 August 04 – 22 September 04):

- First Day of School for Students September 2
- Central High School
 - New Connector Construction Ongoing
 - Elevator Installation Ongoing
 - Interior Sheet Rock Installation Nearly Complete
 - Auditorium Rigging Complete
 - Gymnasium Flooring Installation Ongoing
 - Exterior Wall Insulation Complete
 - Exterior Brick Installation Nearly Complete
 - Interior Painting Ongoing in Practical Arts Building
 - Stairwell Rubber Flooring Installation Ongoing
- West High School
 - Media Center Renovation Nearly Complete
 - Ceiling Grid Installation Ongoing
 - Auditorium Restoration Nearly Complete
 - Former Administration Area Renovation into Classrooms Ongoing
 - Interior Painting Ongoing
 - Stairwell Rubber Flooring Installation Ongoing
- Memorial High School
 - Gymnasium Masonry Nearly Complete



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- Classroom Addition Steel Decking/Slab Complete
 - Classroom Addition Exterior Wall Installation Ongoing
 - Classroom Roof Installation Nearly Complete
 - Classroom Interior Partition Installation Ongoing
 - Interior Renovation MEP Ongoing
- Gossler Park Elementary School
 - Exterior Ductwork Nearly Complete
 - RTU Final Balancing Nearly Complete
 - Gym Lighting Installation Complete
 - Roof Nearly Complete
- Webster Elementary School
 - Door Installation Nearly Complete
 - MEP Installation Nearly Complete
 - Roofing Installation Complete
 - Interior Painting Ongoing
 - Floor Installation Nearly Complete
- Hillside Middle School
 - Cafeteria Nearly Complete
 - Roof Installation Nearly Complete
 - VCT Flooring Nearly Complete
 - Boiler Installation Nearly Complete
 - Fire Protection System Installation Ongoing
 - MEP Ongoing
 - New Administration Offices Nearly Complete
 - CMU Installation at New Classrooms Ongoing
 - Floor Slab Installation Complete (Ground & First Floor)
- Southside Middle School
 - Cafeteria Nearly Complete
 - Roof Installation Nearly Complete
 - VCT Flooring Nearly Complete
 - Boiler Installation Nearly Complete
 - Fire Protection System Installation Ongoing
 - MEP Ongoing
 - New Administration Offices Nearly Complete
 - Floor Slab Installation Complete (Ground & First Floor)
- Parkside Middle School
 - MEP Work Ongoing
 - Gymnasium Flooring Installation Ongoing
 - Interior Painting Ongoing
 - VCT Flooring Installation Nearly Complete
 - Ceiling Grid Installation Ongoing
- Smyth Road Elementary School
 - Exterior Ductwork Nearly Complete
 - RTU Final Balancing Nearly Complete
 - Gym Lighting Installation Complete
 - Roof Nearly Complete
- Jewett Street Elementary School
 - Exterior Ductwork Nearly Complete
 - RTU Final Balancing Nearly Complete
 - Gym Lighting Installation Complete
 - Roof Nearly Complete



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- Hallsville
 - Electrical Outlet Installation Complete (Floors 1 & 2)
 - HVAC Ductwork Installation Ongoing
 - MEP Work Ongoing
- Weston Elementary School
 - Ceiling Demolition Ongoing
 - MEP Work Ongoing
 - Window and Exterior Door Installation Complete
 - RTU Installation
- Highland Goffs Falls
 - Admin Area HVAC Nearly Complete
 - MEP Work Ongoing
- Parker Varney
 - Sidewalk Installation Complete
 - MEP Coordination Ongoing
- Night Shift Work Resumes
- Safety Meetings Ongoing
- OCIP Enrollment Ongoing
- Ongoing Weekly Project Status Meetings
- Final as needed Code Review/Approval Meetings with Manchester Building & Fire Department
- Manchester Resident Employment Report (attached)

September 30

August 30

4.0 Upcoming Activities:

- Central High School
 - Auditorium Renovations Nearing Completion
 - Administration Area Nearing Completion
 - Media Center Area Nearing Completion
 - Window/Curtainwall Continues
 - Link Construction Continues
 - Gymnasium Flooring Completion
- West High School
 - MEP Work Continues
 - Interior Painting Continues
- Memorial High School Gymnasium
 - Gymnasium Brickwork Completion
 - Classroom Brickwork Installation Continues
- Smyth Road Elementary School
 - Punchlist
- Jewett Street Elementary School
 - Punchlist
- Gossler Park Elementary School
 - Punchlist
- Webster Elementary School
 - MEP Installation Continues
 - Painting Completion
- Hillside Middle School
 - Cafeteria Nearing Completion
- Southside Middle School
 - Cafeteria Nearing Completion
- Parkside Middle School



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- Roof Curbs To Be Set
 - MEP Work Continues
- Weston Elementary School
 - MEP Work Continues
- Hallsville
 - MEP Work Continues
- Highland Goffs Falls
 - MEP Work Continues
- Final Design Submission of the Program — MST Construction Documents
- OCIP Enrollment Ongoing
- User input from school principals/department heads

5.0 Critical Issues:

- Heating System Work
- CHS Link Construction
- OCIP Enrollment

6.0 New Issues:

- Hillside Additional Excavation

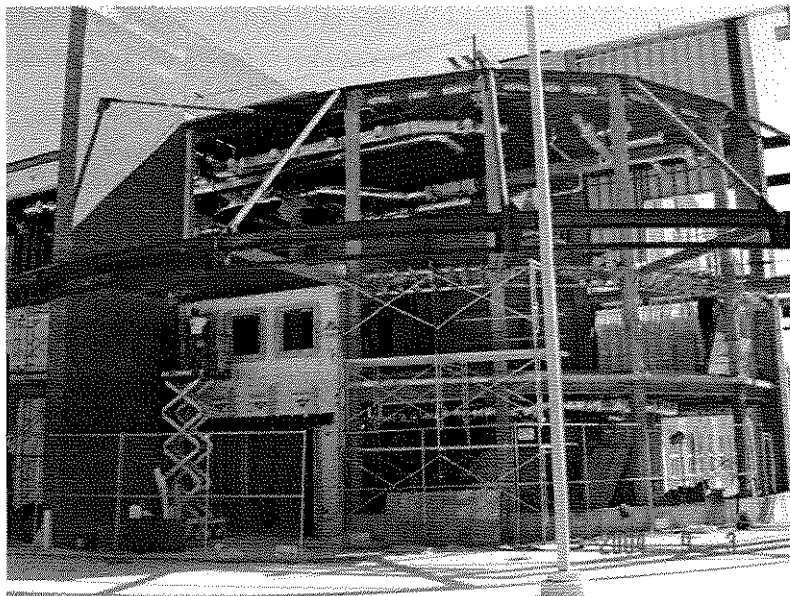
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6.0 Progress Photos

Late August to Mid September

Central High School New Entrance

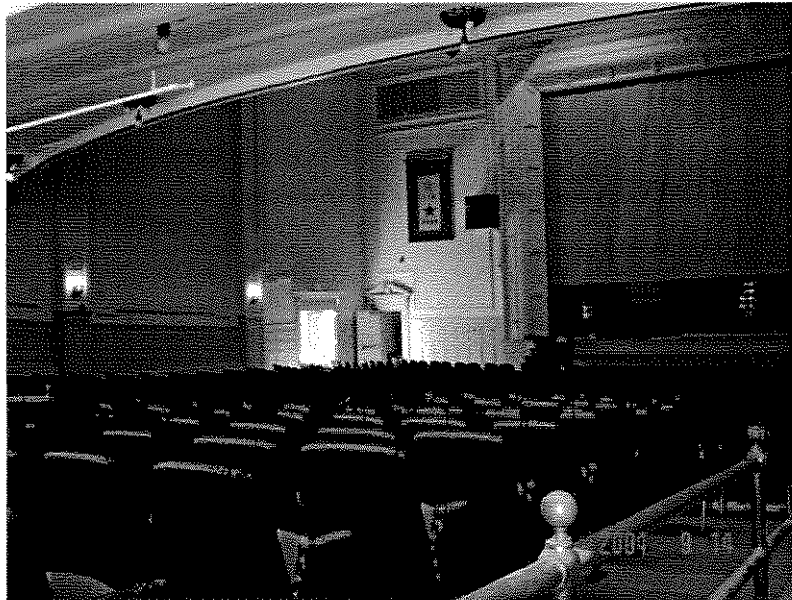


Central High School Construction at
Concord & Ash Streets

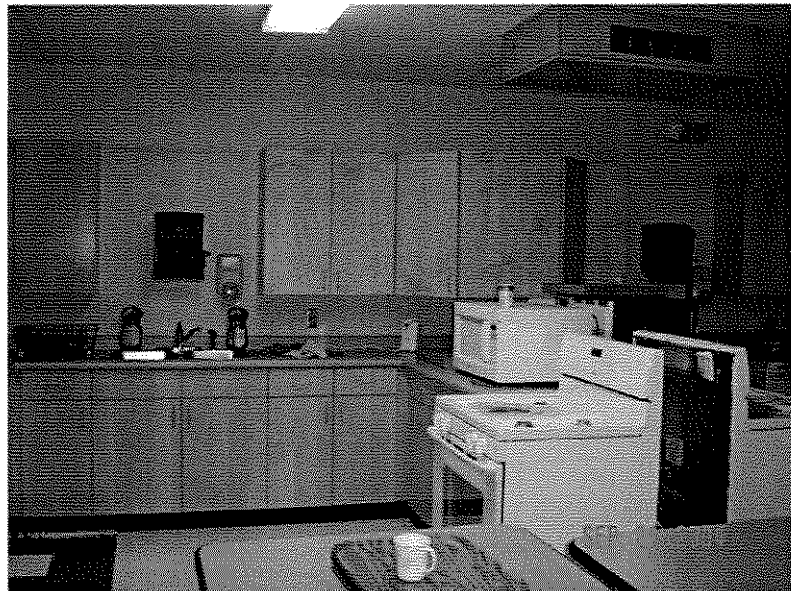




Central High School Auditorium Renovations



West High School Consumer Science Room



3



West High School New Restrooms

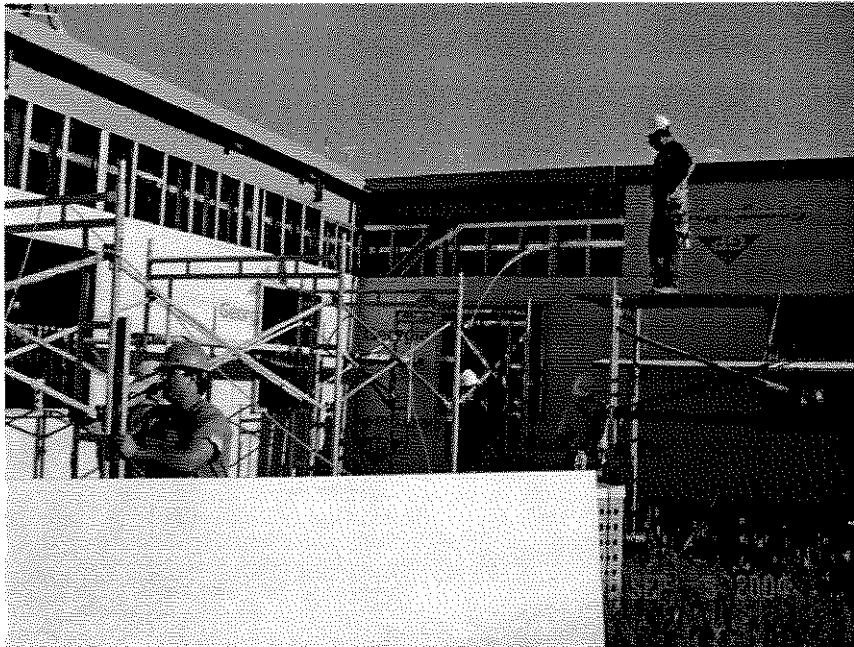


Memorial High School Roof Replacement





Memorial High School Exterior Wall Construction

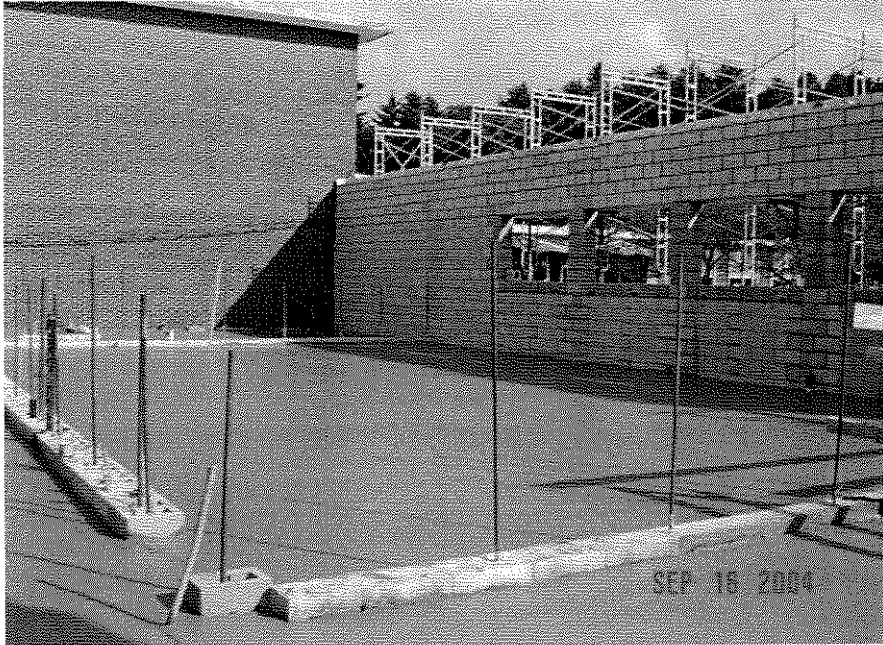


Memorial High School Classroom Construction

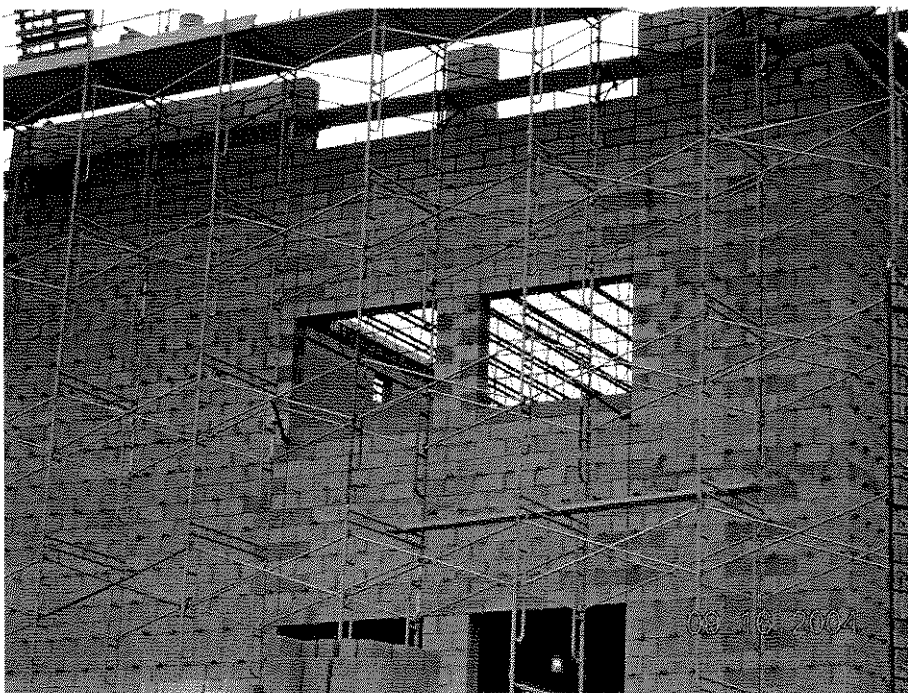




Hillside Middle School Classroom Addition Second Floor Slab Placement

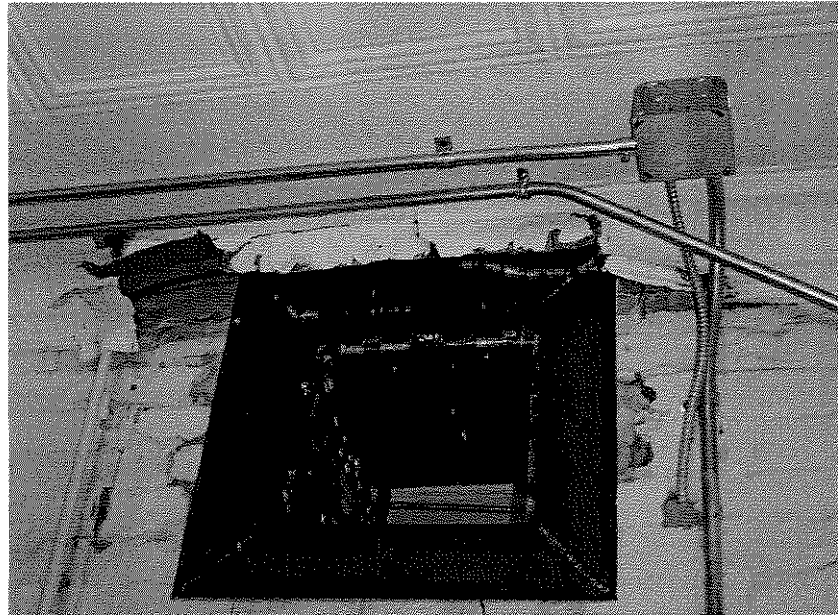


Southside Middle School Classroom Exterior Wall Construction

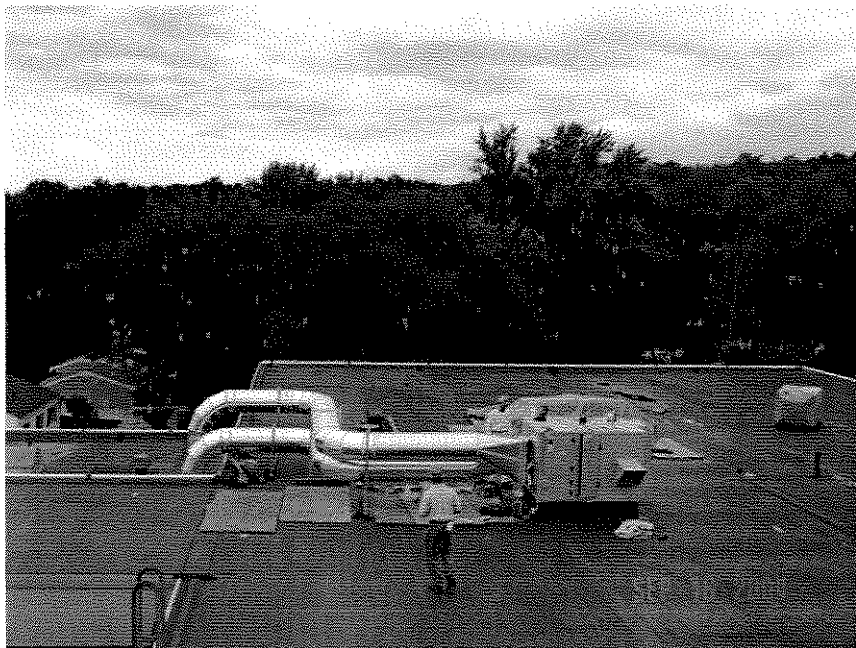




Hallsville Elementary School Duct Opening Lintel Installation



Webster MEP Work on Roof



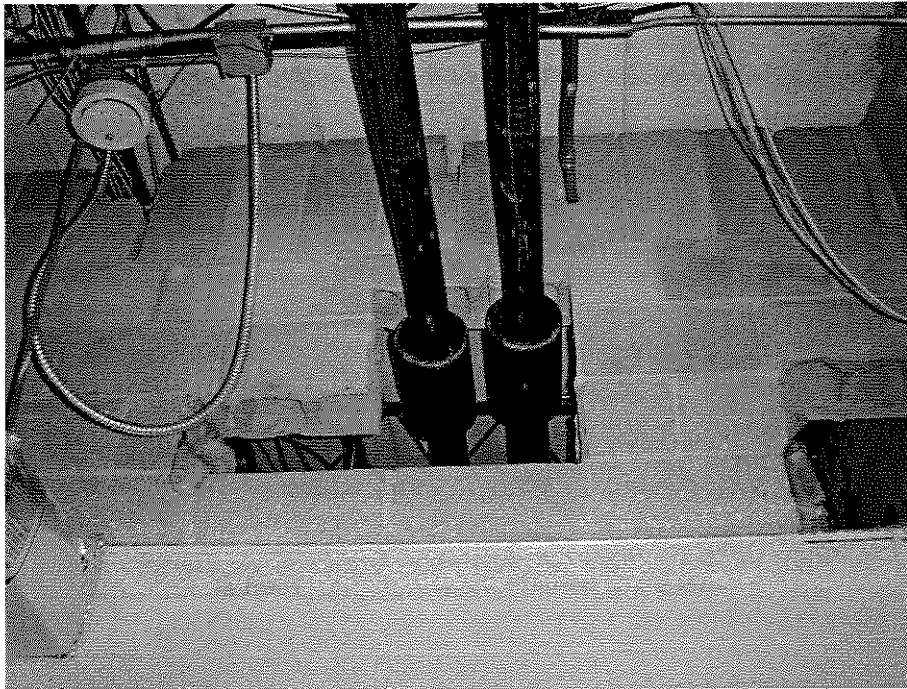


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Weston Elementary School Mechanical Pipe Installation





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JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

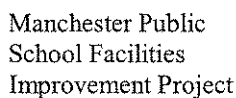
22-Sep-04

DESIGN/BUILD/FINANCE SCHOOL IMPROVEMENT PROGRAM - Project #310303

BUDGET	FUNDING	SOURCE:	Bond
108,995,000	FY03 CIP	School Revenue Bond	\$101,410,000.00
	FY03 CIP	Gen.Obligation Bond	\$3,590,000.00
	FY03 CIP	Earned Interest	\$3,995,000.00

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
INSURANCE & LEGAL					
Arthur J. Gallagher & Co.					
Insurance Administrative & Broker Services	\$250,000.00	\$110,000.00	66%	\$140,000.00	
Primary Insurance of \$25,000,000	\$265,000.00	\$0.00	100%	\$265,000.00	
Excess Insurance of \$25,000,000	\$130,000.00	\$0.00	100%	\$130,000.00	
Liberty Mutual Insurance Company					
OCIP Premiums	\$1,479,523.00	\$0.00	100%	\$1,479,523.00	
Workmen's Compensation Premium	\$25,000.00	\$0.00	100%	\$25,000.00	
OCIP Loss Fund	\$200,000.00	\$168,168.89	16%	\$31,831.11	
Fernando Insurance - CHS Statue insure	\$7,500.00	\$0.00	100%	\$7,500.00	
Ropes & Gray - Consultant Services	\$138,321.64	\$0.00	100%	\$138,321.64	
Albert Risk Management Consultants - OCIP	\$2,217.75	\$0.00	100%	\$2,217.75	
Insurance & Legal To Date	\$2,497,562.39				
Program Management Services					
DMJM H&N	\$3,000,000.00	\$1,772,298.81	41%	\$1,227,701.19	
OTHER EXPENSES					
Information Systems - Computer equipment	\$379.95	\$0.00	100%	\$379.95	
PSNH - West HS 3Phase High Voltage Install	\$5,000.00	\$0.00	100%	\$5,000.00	
PSNH - Central HS 3Phase Primary & Transformer	\$15,205.99	\$0.00	100%	\$15,205.99	
Seacoast Diversified - West HS Strip lead paint	\$4,920.00	\$0.00	100%	\$4,920.00	
CED TwinState - Smyth,Jewett,Gossler Light Fixtures	\$2,815.57	\$0.00	100%	\$2,815.57	
Building Permits	\$840,000.00	\$479,014.00	43%	\$360,986.00	
United Oil Recovery - Remove oil from CHS tank	\$2,761.25	\$0.00	100%	\$2,761.25	
RPF Associates, Inc. - Dust Settling Testing	\$1,772.50	\$0.00	100%	\$1,772.50	
RPF Associates, Inc. - Lead Paint Testing	\$1,038.50	\$350.00	66%	\$688.50	
Alpha Asbestos - Lead Paint Removal West HS Railings	\$2,450.00	\$2,450.00	0%		
Alarmax - Smoke Detectors for Webster	\$669.29	\$0.00	100%	\$669.29	
Other Expenses To Date	\$877,013.05				
Design & Construction Services					
Gilbane Building Company - Base Contract	\$84,900,200.00	\$60,763,091.65	47%	\$44,137,108.35	\$3,538,384.62
Change Orders					
CO#1: Wall System Rev	\$0.00				
CO#2: Cable Reroute	\$0.00				
CO#3: Gym Floor Lines	\$0.00				
CO#4: Jewett Repainting	\$0.00				
CO#5: Middle School Structure	\$0.00				
CO#6: Rebuild Chimneys	\$0.00				
CO#7: Architectural, Painting & Carpentry Changes	\$0.00				
CO#8: CHS-PA Refinish Auditorium Flooring	\$27,848.00				
Future: CHS Consumer Science Upgrade	\$94,902.00				
Future: WHS Consumer Science Upgrade	\$70,169.00				
Future: MHS Consumer Science Upgrade	\$111,372.00				
New Guaranteed Maximum Price (GMP)	\$95,204,291.00				
Program FF&E	\$2,000,000.00				
MHS - Consumer Science Upgrade (And \$60M by MSD)	\$51,372.00	\$51,372.00	0%		
Hillside - Administration	\$35,637.42	\$35,637.42	0%		
Southside - Administration	\$34,775.66	\$34,775.66	0%		
West HS - Administration	\$59,399.76	\$59,399.76	0%		
West HS - Classrooms	\$21,559.59	\$21,559.59	0%		
Central HS - Administration	\$66,437.54	\$66,437.54	0%		
Cafeteria Tables	\$80,722.50	\$80,722.50	0%		
Total FF&E Encumbered & Balance	\$349,904.47	\$1,650,095.53			
Contingency/JSBC Approved Expenses	\$5,650,000.00				
Hazmat removal - JSBC 3/23/04 NTE Limit	\$1,083,439.00	\$1,083,439.00	0%		
Hillside MS Stairs - JSBC 5/5/04 NTE Limit	\$190,931.00	\$190,931.00	0%		
Southside MS Stairs - JSBC 5/5/04 NTE Limit	\$190,175.00	\$190,175.00	0%		
Contingency Authorized to Date & Balance	\$1,464,545.00	\$4,185,455.00			

JSBC APPROVED CONTINGENCY BALANCE	\$4,185,455.00		
UNENCUMBERED PROJECT FUNDS	\$70,224.56		
ENCUMBERED/EXPENDED TOTAL	\$108,924,775.44	\$60,945,373.35	\$47,979,402.09
TOTAL	\$108,995,000.00		



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Gilbane
222 South Jewett Street
Manchester, NH 03103
Telephone 603-644-3313
Telefax 603-644-3314
Facsimile 603-644-3315



September 22, 2004

Manchester Schools' Design Build Employment Committee
c/o Gilbane Building Company
220 South Jewett Street
Manchester, NH 03103

Reference: Manchester City-Wide Schools Project
Manchester, NH
Gilbane Project No. 11-3387-000
Manchester Resident Report – September, 2004

Dear Sirs/Madam:

Attached is our resident requirement report for the Manchester City-Wide Schools Project which includes reported data through 09/22/2004.

Page 1 includes monthly detail of subcontractors reported data. Please note that if any field is "blank", either the data is as yet unreported or the subcontractor has not yet begun work. If the subcontractor is "highlighted", they have completed their work and we have closed their contract. Page 2 is a summary by subcontractor of their goals vs. actual performance with the overall job percentage totals reported at the bottom.

Should you have any questions regarding this submittal, please do not hesitate to contact me at 603-644-3313 ext. 209.

Regards,

Robert N. Richer
Project Accountant

Enclosures



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Manchester City-Wide Schools Project - Gilbane Job #11-3387-000

*Reported Residency Data

As of September 22, 2004

Total Hours vs. Manchester Resident Hours

	Jul-03 Thru Feb-04 Resident Hrs	Jul-03 Thru Feb-04 Total Hours	Mar-04 Resident Hours	Mar-04 Total Hours	Apr-04 Resident Hours	Apr-04 Total Hours	May-04 Resident Hours	May-04 Total Hours	Jun-04 Resident Hours	Jun-04 Total Hours	Jul-04 Resident Hours	Jul-04 Total Hours	Aug-04 Resident Hours	Aug-04 Total Hours	Sep-04 Resident Hours	Sep-04 Total Hours	To Date Resident Hours	To Date Total Hours
Heyward Baker	69.50	1,514.00															69.50	1,514.00
Francis Harvey & Sons	2,502.50	10,472.00	547.00	3,864.50	337.00	1,524.50	768.00	3,495.50	698.50	2,814.50	1,709.00	6,009.50	1,762.00	5,382.00	419.00	1,493.50	8,743.00	33,856.00
HCI Craftsmen	20.50	27.50															20.50	27.50
Hampshire Fire Protection	290.00	1,020.00	166.50	2,540.70	52.00	991.50	93.00	546.00	189.50	605.00	379.50	1,425.50	472.50	1,230.25			2,143.00	8,358.95
Interstate Electric	750.50	3,677.00	1,241.00	5,470.00	962.50	3,360.00	1,330.00	4,138.50	1,762.00	5,748.50	1,061.00	3,565.50	2,435.00	8,322.00			9,562.00	34,281.50
ACT Abatement	0.00	855.00	0.00	68.00	0.00	131.00	0.00	0.00	0.00	516.50	0.00	1,205.50	0.00	637.00			0.00	3,413.00
A & E Flooring	190.00	965.50	0.00	0.00	60.00	346.00	8.50	40.00	40.00	97.25	236.25	856.50	319.75	1,064.00			1,219.50	4,771.25
Essex Newbury & Sub	0.00	971.50	0.00	122.00	0.00	371.00	0.00	622.00	0.00	3,285.50	0.00	2,683.50					0.00	8,055.50
George R. Cairns & Subs.	572.00	5,382.00	0.00	668.00	288.00	1,071.00	218.00	1,503.00	318.00	2,676.00	371.00	2,014.50	358.00	1,521.50			2,125.00	14,435.00
C.P. Blouin	60.00	210.50	60.00	605.00	547.50	1,371.00	488.00	2,315.25	822.00	3,708.50	1,611.00	6,762.00	2,036.60	9,115.00	678.00	3,008.00	8,326.10	26,995.25
Consolidated Electric	478.00	3,860.50	120.00	1,820.00	0.00	1,340.00	0.00	1,022.00	0.00	944.00	0.00	1,266.00	0.00	1,748.50			598.00	11,893.00
American Steele	0.00	75.50	0.00	75.50	0.00	95.50	0.00	0.00	0.00	0.00	0.00	103.00	0.00	128.00			0.00	477.50
Iaccarino & Sons	0.00	71.00	0.00	0.00	0.00	0.00					32.00	32.00					32.00	103.00
Northern Plaster Works			0.00	80.00	0.00	584.00	0.00	360.00	0.00	80.00	0.00	704.00	0.00	392.00			0.00	2,200.00
Francis H. Maroney	0.00	684.00	590.00	4,075.50	160.00	1,678.00	160.00	1,273.00	724.00	4,803.00	1,257.50	7,185.50	1,662.50	9,335.50	254.00	1,303.00	4,808.00	30,337.50
Johnson Controls, Inc.			48.00	48.00	28.00	91.00	24.00	135.00			40.00	141.00	190.00	204.00			330.00	519.00
Youngblood Co., Inc.	36.00	52.00	220.00	460.00	26.00	1,006.50	270.00	902.50	245.00	1,418.50	436.00	1,027.00					1,233.00	4,666.50
Novel Iron Works, Inc.	0.00	3,090.50	0.00	2,915.50	0.00	1,262.50	0.00	747.50	0.00	703.00	0.00	1,223.50	0.00	2,494.00			0.00	12,436.50
Northeast Masonry, Inc.	48.00	789.50	81.50	756.50	40.00	832.00	176.00	4,154.00	5.00	5.00							350.50	6,537.00
King Painting	0.00	700.00			0.00	1,680.00	0.00	1,689.00	0.00	3,909.00	0.00	2,616.00	0.00	9,492.00	0.00	4,860.00	0.00	24,946.00
Premier Caulking	62.50	123.50					0.00	0.00	0.00	0.00	51.00	177.50					113.50	301.00
Kel Rick Construction			197.00	969.00	205.50	1,034.50	360.50	2,343.00	138.50	3,788.00	186.00	6,780.00	1,293.50	7,545.50			2,381.00	22,460.00
Skyline Roofing	217.50	298.00	59.00	104.00	465.75	829.75	229.00	367.75	794.50	1,494.50	3,070.65	3,637.52	2,774.25	3,539.50			7,560.65	10,471.02
New Hampshire Glass	80.00	174.00	0.00	37.00	2.00	2.00	46.00	126.50	114.00	371.00	88.50	387.00					330.50	1,097.50
Stateline Acoustical Ceilings	0.00	23.00	0.00	0.00	0.00	70.50											0.00	93.50
Chamberlain Companies, Inc.													188.00	188.00			188.00	188.00
Pine State Elevator							0.00	50.00	0.00	52.00	0.00	119.00	0.00	193.00			0.00	414.00
Hate to Paint/Stain?			292.50	292.50	535.00	535.00	516.25	548.75	544.75	544.75	323.75	547.75					2,212.25	2,468.75
Dec-Tam Corporation									0.00	2,570.25	42.00	5,238.25	28.00	84.00			70.00	7,892.50
Twin Brooks Environmental																	0.00	0.00
Major Theatre Equipment																	0.00	0.00
Air Quality Experts, Inc.											0.00	244.00	0.00	245.00	0.00	8.00	0.00	497.00
ABC Flooring Specialists																	0.00	0.00
Tucker Library Interiors													0.00	85.50			0.00	85.50
American Sport Floors											0.00	147.50	0.00	10.00	0.00	333.00	0.00	490.50
Northeast Interior Systems											17.00	17.00	16.00	16.00			33.00	33.00
Pitcher Associates											40.00	80.00	200.00	384.00			240.00	464.00
Aham Painting Co., Inc.																	0.00	0.00
Allegheeny Contract Flooring											1,759.00	1,846.00	1,488.00	2,053.00			3,247.00	3,899.00
F.A. Gray, Inc.																	0.00	0.00
Robert H. Lord													108.00	108.00			108.00	108.00
Material Handling Sales									0.00	219.00	0.00	108.50	0.00	116.50			0.00	444.00
E.S. Boulos											70.50	190.50	402.00	950.00	216.00	504.00	688.50	1,644.50
Murimac Tile Company											0.00	210.00	16.00	144.00			16.00	354.00
Monthly Totals	5,397.00	35,036.50	3,622.50	24,671.70	3,729.25	20,207.25	4,688.25	26,359.25	6,363.75	39,752.75	13,285.65	57,753.02	15,762.10	66,727.75	1,930.00	12,931.50	54,768.50	283,439.72
Total Manchester Hrs.	54,768.50																	
Total Labor Hours	283,439.72																	
% of Manchester Hours	19.32%																	

* Blank Field Equals No Data Reported That Month

~~Highlighted Subcontractors are Closed Out~~



Manchester Public
School Facilities
Improvement Project

DMJM
AN ALCON COMPANY
Project Office

222 South Jewett Street · Manchester, NH 03103
T 603.644.0410 · F 603.644.0411

Manchester City-Wide Schools Project - Gilbane Job #11-3387-000

Goals Vs. Actual Percentage Schedule Of Reported Hours

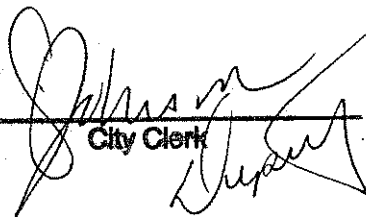
As of September 22, 2004

	<u>CUMULATIVE MANCHESTER HRS</u>	<u>CUMULATIVE TOTAL HOURS</u>	<u>GOAL PERCENTAGE MANCHESTER HOURS</u>	<u>ACTUAL PERCENTAGE MANCHESTER HOURS</u>
Hayward Baker	69.50	1,514.00	5.00%	4.59%
Francis Harvey & Sons	8,743.00	33,858.00	15.00%	25.82%
HCI Craftsmen	20.50	27.50	50.00%	74.55%
Hampshire Fire Protection	2,143.00	8,358.95	10.00%	25.64%
Interstate Electric	9,562.00	34,281.50	5.00%	27.89%
ACT Abatement	0.00	3,413.00	0.00%	0.00%
A & E Flooring	1,219.50	4,771.25	2.00%	25.56%
Essex Newbury	0.00	8,055.50	0.00%	0.00%
George R. Cairns	2,125.00	14,435.00	5.00%	14.72%
C.P. Blouin	6,326.10	26,995.25	20.00%	23.43%
Consolidated Electric	598.00	11,803.00	5.00%	5.07%
American Steele	0.00	477.50	0.00%	0.00%
Iaccarino & Sons	32.00	103.00	0.00%	31.07%
Northern Plaster Works	0.00	2,200.00	0.00%	0.00%
Francis H. Maroney	4,808.00	30,337.50	15.00%	15.85%
Johnson Controls, Inc.	330.00	619.00	50.00%	53.31%
Youngblood Co., Inc.	1,233.00	4,866.50	15.00%	25.34%
Novel Iron Works, Inc.	0.00	12,436.50	0.00%	0.00%
Northeast Masonry	350.50	6,537.00	5.00%	5.36%
King Painting	0.00	24,946.00	10.00%	0.00%
Premier Caulking	113.50	301.00	0.00%	37.71%
Kel-Rick Construction	2,381.00	22,460.00	5.00%	10.60%
Skyline Roofing	7,580.65	10,471.02	10.00%	72.40%
New Hampshire Glass	330.50	1,097.50	15.00%	30.11%
Stateline Acoustical Ceilings	0.00	93.50	0.00%	0.00%
Chamberlain Companies	188.00	188.00	5.00%	100.00%
Pine State Elevator	0.00	414.00	0.00%	0.00%
Hate to Paint/Stain?	2,212.25	2,468.75	80.00%	89.61%
Dec-Tam Corporation	70.00	7,892.50	0.00%	0.89%
Twin Brooks Environmental	0.00	0.00	0.00%	
Major Theatre Equipment, Inc.	0.00	0.00	0.00%	
Air Quality Experts, Inc.	0.00	497.00	0.00%	0.00%
ABC Flooring Specialists	0.00	0.00	10.00%	
Tucker Library Interiors	0.00	85.50	0.00%	0.00%
American Sport Floors	0.00	490.50	0.00%	0.00%
Northeast Interior Systems	33.00	33.00	0.00%	100.00%
Pitcher Associates	240.00	464.00	20.00%	51.72%
Ahorn Painting Co., Inc.	0.00	0.00	0.00%	
Allegheny Contract Flooring	3,247.00	3,899.00	0.00%	83.28%
F.A. Gray, Inc.	0.00	0.00	0.00%	
Robert H. Lord	108.00	108.00	0.00%	100.00%
Material Handling Sales	0.00	444.00	0.00%	0.00%
E.S. Boulos	888.50	1,844.50	0.00%	41.87%
Merrimac Tile Company	16.00	354.00	0.00%	4.52%
TOTALS	54,768.50	283,439.72		
OVERALL PERCENTAGE	19.32%			

To the Board of Mayor and Aldermen of the City of Manchester:

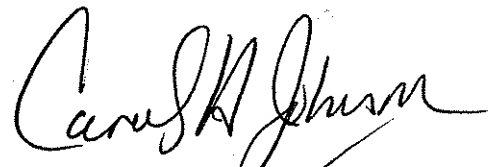

The Committee on Joint School Building respectfully advises, after due and careful consideration, that they have adopted a change order policy for school construction as enclosed herein.

At a meeting of the Board of Mayor and Aldermen
held Oct. 7, 2003 on a motion of Ald. O'Neil
duly seconded by Ald. Smith the report
of the Committee was accepted and its recommendations
(adopted) (~~denied~~)



City Clerk

Respectfully submitted,


Clerk of Committee


IN BOARD OF MAYOR AND ALDERMEN.
OCTOBER 7, 2003.
ACCEPTED. RECEIVED. ADOPTED.

A TRUE RECORD. ATTEST.



CITY CLERK

H

SCHOOL CONSTRUCTION CHANGE ORDER POLICY

1. All change orders that materially change the scope of the project will be brought before the Joint School Building Committee for approval.
2. Change orders with a value that does not exceed \$25,000 may be executed by the Department of Public Works without prior approval by the Joint School Building Committee.
3. Change orders that are time sensitive (that is without immediate approval delays and/or other escalated costs will be incurred) and do not materially change the scope of the project may be executed by the Department of Public Works without prior approval by the Joint School Building Committee, regardless of value.
4. All change orders that are not time sensitive and whose value exceeds \$25,000 will be brought before the Joint School Building Committee for approval.
5. Monthly reports outlining change orders that have been executed will be provided along with the status reports.
6. Change orders that are non-monetary or reduce the contract value do not require prior approval of the Joint School Building Committee